

Annex A: Specifications and Compliance Sheet

Vendors are required to fill in the 'For Vendors to complete' section

BDFA/Q/0002/2026

Note: The Specifications and Compliance Sheet must be signed and stamped

Item	Descriptions	Product / Service Specifications		
		Features / Specifications	For Vendors to complete	
			Comply (Yes / No)	State Your Proposal
1	Site Visit	The contractor shall carry out "site visit" inspection and take into account all aspects and conditions of the site before submitting quotation.		
2	High Steel Cabinet	Colour: Grey or white or any		
		Materials: Steel powder coated surface finishes		
		Shelves: 4 adjustable shelves & able to put A4 arch file (35cm in height)		
		Door: Sliding door with lock mechanism and recessed handle		
		Size: 900mm (L) x 400mm (D) x 1850mm (H)		
		Quantity: 8 units		
		Location:		
		Manager Office – 2 units		
		Office 2 – 2 units		
		Store Room – 4 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
3	Low Steel Cabinet	Colour: Grey or white or any		
		Materials: Steel powder coated surface finishes		
		Shelves: 2 adjustable shelves & able to put A4 arch file (35cm in height)		
		Door: Sliding door with lock mechanism and recessed handle		
		Size: 900mm (L) x 400mm (D) x 1850mm (H)		
		Quantity: 2 units		
		Location: Common Area, Level 1 – 2 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
4	Boltless Metal Rack	Type: Heavy Duty		
		Colour: Black or grey or any		
		Materials: Metal frame in powder coated finished		
		Shelves: 4 tiers with steel decking or high-density fiberboard (HDF Board)		
		Load Capacity: 100-150kg		
		Size: 1000mm (W) x 500mm (D) x 2100mm (H)		
		Quantity: 5 units		

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4	Boltless Metal Rack	Location: Storage Room, Ground Floor – 5 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
5	Meeting Table	Table Colour: Dark walnut or brown oak or any		
		Table Material:		
		High pressure laminated finished (HPL)		
		Scratch-resistant		
		Heat-resistant		
		Matte or semi-matte finished (non-glare)		
		Table Thickness: 25-30mm		
		Frame Colour: Black or grey or any		
		Frame Material: Powder coated steel frame		
		Leg Colour: Black or grey or any		
		Leg Material: Steel in powder coated finished		
		Capacity: 10 seaters		
		Size: 3000mm (L) x 1200mm (W) 750mm (H)		
		Quantity: 1 unit		
		Others Requirements:		
		Reinforce underframe to prevent wobbling		
		Adjustable levelling feet for uneven flooring		
		Rounded or chamfered edges		
		No sharp corners or exposed screws		
		Built-in cable grommets		
		Under-table cable tray or wire basket (optional)		
		Delivered with full assembly and placement		
		Clean-up after installation		
		Warranty: Minimum 12 months warranty against manufacturing defects		
		Location: Common Area, Level 1		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
6	Mid-Back Office Chair	Design: Ergonomic with armrest		
		Colour: Grey or any		
		Material:		
		Polyester / nylon mesh		
		Padded fabric / foam seat		
		Chrome / metal frame		

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			Comply (Yes / No)	State Your Proposal
6	Mid-Back Office Chair	Structure:		
		Hydraulic height adjustable		
		Synchro lock mechanism		
		60mm durable PU casters		
		Quantity: 34 units		
		Location:		
		Meeting Room – 10 units		
		Consultation Room – 8 units		
		Reception Area – 2 units		
		Work Desk – 12 units		
		Trainer Desk – 2 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
7	Office Table (Staff & Kiosk)	Colour: White or any		
		Cabinet: Built-in side cabinet for storage with lock mechanism		
		Size: 120cm (L) x 60cm (W) x 76cm (H)		
		Quantity: 11 units		
		Location:		
		Office 1 – 3 units		
		Administrative Office – 3 units		
		Office 2, Level 1 – 4 units		
		Reception Area – 1 unit		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
		Colour: White or any		
		Cabinet: Built-in side cabinet for storage with lock mechanism		
		Size: 150cm (L) x 60cm (W) x 76cm (H)		
		Quantity: 2 units		
		Location: Manager Room, Level 1 – 2 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
8	Office Table (Manager)	Colour: White or any		
		Cabinet: Built-in side cabinet for storage with lock mechanism		

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8	Office Table (Manager)	Size: 150cm (L) x 60cm (W) x 76cm (H)		
		Quantity: 2 units		
		Location: Manager Room, Level 1 – 2 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
9	Fabricate Reception Counter	Transactions Counter Size: 245cm (L) 30cm (W) x 107cm (H)		
		Worksurface Size: 245cm (L) x 78cm (W) x 77cm (H)		
		Capacity: Able to accommodate 2 persons		
		Transactions and Worksurface Counter Top Material:		
		Corian acrylic solid surface		
		Smooth, scratch resistant and easy to clean		
		Support Leg Material: High-pressure laminated finished		
		Colour & Finished:		
		Light colour tone (Preferably white)		
		Matte finish to reduce glare		
		Cable Management:		
		Integrated cable tray beneath the table top		
		Grommet holes on countertop for power and cables		
		Concealed wiring to maintain tidy front view		
		Storage:		
		Built-in drawers for documents and stationery		
		Installed with lockable drawers		
		3 tiers drawers		
		Logo: To supply and install with BDFA Logo at front reception counter		
		Quantity: 1 unit		
		Location: Open Area, Ground Floor		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
10	Foldable Trainer's Tabel	Colour: White or any		
		Size: 150cm (L) x 50cm (W) x 75cm (H)		
		Capacity: Able to accommodate 2 persons		
		Material: Matte finished		
		Wheel: Lockable castor		

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10	Foldable Trainer's Tabel	Table thickness: 23-25mm		
		Quantity: 1 unit		
		Location: Training Room		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
11	Banquet Folding Table	Colour: White or any		
		Material & Structure:		
		Durable polypropylene		
		Steel frame c/w gravity drop kick hinges prevent collapse		
		Folding system		
		Powder coated leg stand		
		Size: 1500mm (W) x 900mm (D) x 750mm (H)		
		Quantity: 4 units		
		Location: Storage Room – 4 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
12	Meeting Table	Table Colour: Dark walnut or brown oak or any		
		Table Material:		
		High pressure laminated finished (HPL)		
		Scratch-resistant		
		Heat-resistant		
		Matte or semi-matte finished (non-glare)		
		Table Thickness: 25-30mm		
		Frame Colour: Black or grey or any		
		Frame Material: Powder coated steel frame		
		Leg Colour: Black or grey or any		
		Leg Material: Steel in powder coated finished		
		Capacity: 8 seaters		
		Size: 2300mm (L) x 1200mm (W) 750mm (H)		
		Quantity: 1 unit		
		Others Requirements:		
		Reinforce underframe to prevent wobbling		
		Adjustable levelling feet for uneven flooring		
		Rounded or chamfered edges		
		No sharp corners or exposed screws		
		Built-in cable grommets		

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			Comply (Yes / No)	State Your Proposal
12	Meeting Table	Under-table cable tray or wire basket (optional)		
		Delivered with full assembly and placement		
		Clean-up after installation		
		Minimum 12 months warranty against manufacturing defects		
		Location: Common Area, Level 1		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
13	Stackable Chair	Material & Structure:		
		Medium back chair		
		Injection molded polypropylene (PP) seat with backrest		
		Supported on powder-coated tubular steel legs with non-slip foot caps		
		Size: 450mm (W) x 480mm (D) x 830mm (H)		
		Quantity: 30 units		
		Location: Storage Room – 30 units		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
14	Folding Chairs with Table	Type: Folding training chair with attached writing tablet		
		Mobility: 4 castor wheels for stability		
		Colour: Black (chair frame, seat, and writing tablet)		
		Frame:		
		Powder-coated steel frame		
		Strong, stable, and suitable for frequent folding and movement		
		Seat & Backrest:		
		Durable polypropylene (PP) or cushioned fabric seat		
		Easy to clean and maintain		
		Writing Tablet:		
		High-density plastic or laminated board		
		Scratch-resistant, smooth writing surface		
		Flip-up or fold-away design for ease of entry/exit		
		Load Capacity:		
		Minimum 100–120 kg user load capacity		
		Chair must be fully foldable		

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14	Folding Chairs with Table	Compact design for easy storage and stacking		
		Warranty: Minimum 12 months warranty against manufacturing defects		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Quantity: 30 units		
		Unit Price		
		Total Price		
15	Flammable Cabinet	Material:		
		Double-wall steel		
		Insulating air space for fire protection		
		Accommodate 8 gallons liquid bottle		
		Fire resistant-rated for flammable items		
		Labelling warning sign & spill containment leakproof sump at the bottom		
		Size: 890mm (W) x 600mm (D) x 460mm (H)		
		Quantity: 1 unit		
		Location: Storage Room		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
16	Foldable Stepping Stool	Steps: 3 ladder steps		
		Material: Anti-slip metal pedals		
		Load Capacity: Can withstand 150kg		
		Quantity: 1 unit		
		Location: Storage Room		
		Design & Picture: To provide clear design & picture for each item quoted.		
		Unit Price		
		Total Price		
Price Validity: Minimum 3 months (state number of months)				
Delivery Period: 2 nd March 2026				
Itemized Purchase (Item-Based Award) Vendors are required to submit itemized pricing for each item quoted. BDFA reserves the right to award the quotation in whole or by individual item(s).				
Grand Total				