

Annex A: Specifications and Compliance Sheet

Vendors are required to fill in the 'For Vendors to complete' section

BDFA/Q/0016/2025

Note: The Specifications and Compliance Sheet must be signed and stamped

Item	Descriptions	Product / Service Specifications		
		Features / Specifications	For Vendors to complete	
			Comply (Yes / No)	State Your Proposal
1	Raya Packet	Material: Artcard 157gsm		
		Size: 16.9cm (H) x 8.9cm (W)		
		Printing: Full colour printing with logo		
		Packaging: 10pcs per packet (1 packet for 1 design)		
		Design: 3 patterns		
		Artwork: Vendor to provide three (3) artwork designs, BDFA will supply the logo and choose three (3) design		
		Preference:		
		Design #1 – Teal, Silver/White		
		Design #2 – Any colour		
		Design #3 – Any colour		
		Vendor to provide sample artwork design for Raya Packet		
		Quantity: 21,000 pcs (7,000 pcs per pattern)		
		Unit Price in Brunei Dollars (BND)		
		Total Price in Brunei Dollars (BND)		
2	Raya Packet Box	Material: Artcard		
		Size: 17.7cm (H) x 9.8cm (W)		
		Printing: Full colour printing with logo		
		Packaging: 30pcs per box (10pcs x 3 patterns)		
		Artwork: Vendor to provide artwork designs, BDFA will supply the logo		
		Vendor to provide sample artwork design for Raya Packet Box		
		Quantity: 580 boxes		
		Unit Price in Brunei Dollars (BND)		
		Total Price in Brunei Dollars (BND)		
3	Kraft Sticky Note, Notebook with Pen and Bookmark	Kraft Sticky Note		
		Size: 15cm (H) x 10cm (W)		
		Cover Material: Kraft paper		
		Cover Printing: Full colour printing with logo		
		Insert:		
		- Sticky Note Size: 7.5cm (H) x 7.5cm (W)		
		- Notepad Size: 14.4cm (H) x 8.2cm (W)		
		- Sticky PVC Label Colour & Size: 5 colours, 4.5cm (H) x 1.7cm (W)		
		Bookmark		
		Material: Artcard 157gsm with lamination		
		Size: 14.5cm (H) x 4.7cm (W)		
		Printing: Full colour printing with logo (both sided)		

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3	Kraft Sticky Note, Notebook with Pen and Bookmark	Bookmark			
		Artwork: BDFA to provide artwork design for Bookmark			
		Kraft Pen			
		Colour: Brown			
		Ink: Blue			
		Logo: 1 colour printing			
		Artwork: Vendor to provide artwork design			
		Kraft Sticky Note, Notebook with Pen and Bookmark Packaging: Transparent plastic bag (OPP)			
		Vendor to provide sample artwork design and the concept for all Kraft Sticky Note, Notebook with Pen and Bookmark			
		Quantity: 700 sets			
		Unit Price in Brunei Dollars (BND)			
		Total Price in Brunei Dollars (BND)			
4	2-in-1 Gift Set	2-in-1 Gift Set Products: Tumbler and Umbrella			
		Tumbler			
		Material: Stainless Steel			
		Size: 500ml			
		Engraved: BDFA Logo			
		Logo Colour: Silver / White			
		Tumbler Colour: Black			
		Umbrella			
		Type: Foldable			
		Size: 21"			
		Material: Pongee Fabric			
		Printing: Full colour printing on 1 panel			
		Logo Colour: Original colour			
		Umbrella Colour: Black			
		2-in-1 Gift Set Packaging: Paper box with compartment			
		Vendor to provide sample artwork design for Tumbler and Umbrella			
		Quantity: 30 units			
		Unit Price in Brunei Dollars (BND)			
		Total Price in Brunei Dollars (BND)			
Procurement Requirement					
Price Validity: Minimum 3 months (state number of months)					
Delivery Period: Monday, 29 December 2025					

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Procurement Requirement				
Split Procurement (Item-Based Award): The Purchaser reserves the right to make partial or separate awards for individual item				
Grand Total				