

## Annex A: Specifications and Compliance Sheet

Vendors are required to fill in the 'For Vendors to complete' section

BDFA/Q/0013/2025

**Note: The Specifications and Compliance Sheet must be signed and stamped**

Item	Descriptions	Product Specifications		
		Features / Specifications	For Vendors to complete	
			Comply (Yes / No)	State Your Proposal
1	Occupational First Aid Course (OFAC)	<b>TRAINING DETAILS</b>		
		<b>Duration:</b> 2 Days		
		<b>Compliance:</b> Training will adhere to SHENA First Aid Regulation 2021 and Workplace Safety & Health (WSH) Act, Chapter 277 requirements		
		<b>Topics Covered:</b>		
		Basic Life Support (BLS) & Automated External Defibrillator (AED) knowledge and practical skills		
		Treatment of common workplace injuries including cuts, burns, fractures, choking, bleeding and shock		
		Emergency response procedures for first aid situations		
		<b>Certification:</b> Participants will receive a recognized First Aid Certificate valid for at least 2 years		
		<b>Instructors:</b> Certified and accredited First Aid instructors		
		<b>Venue:</b> Training provider's facility		
		<b>Materials:</b> Training materials and handouts provided		
		<b>PROCUREMENT DETAILS</b>		
		<b>Quantity:</b> 12 persons		
		<b>Unit Price:</b> To state in Brunei Dollars (BND)		
		<b>Total Price:</b> To state in Brunei Dollars (BND)		
		<b>Price Validity:</b> State number of months (minimum 3 months)		
		<b>Training Period:</b> 17 <sup>th</sup> – 18 <sup>th</sup> November 2025		